

Notice to Bidders

OTTER CREEK

TOWNSHIP VOLUNTEER
FIRE DEPARTMENT, INC.
NEW FIRE STATION

Sealed bids will be received by the TOWN of HOLTON, acting on behalf of OTTER CREEK TOWNSHIP VOLUNTEER FIRE DEPARTMENT, INC., (hereinafter referred to as "the Owner"), at the TOWN OF HOLTON regularly scheduled meeting at the TOWN HALL COMMUNITY BUILDING, 7056 VERSAILLES STREET, HOLTON, INDIANA, 47023 BETWEEN 6:30 AND 7:00 pm local time, WEDNESDAY MAY 8, 2019, for the construction of A NEW FIRE STATION for the NAPOLEON VOLUNTEER FIRE COMPANY, INC. Bids received by the time and date specified will then be publicly opened and read aloud.

THIS PROJECT CONSISTS OF A LUMP SUM BID FOR THE CONSTRUCTION OF A NEW 6,640 SQUARE FOOT FACILITY WITH FOUR GARAGE BAYS, MEETING ROOMS AND DEPARTMENT ROOMS, SITE ACCESS AND IMPROVEMENTS, UTILITY EXTENSIONS, AND OTHER MISCELLANEOUS AND RELATED ITEMS.

After review and award of a contract, the Owner will provide a "Notice to Proceed" to the Contractor. Contractor will then have 10 working days after said "Notice to Proceed" to commence construction and 180 days total to achieve substantial completion and an additional 30 days to complete all work for this project, for a total of 210 days after issuance of "Notice to Proceed" to project closeout. Substantial completion date is therefore anticipated to be December 17, 2019 and final completion date is therefore anticipated to be January 17, 2020, based on a Notice to Proceed and Contract approval by May 31, 2019. Contractor will be assessed \$300.00 a day liquidated damages for any work remaining over and above either of the specified contract completion dates. Payment to be made on a standard monthly claim basis, with 10% retainage, and said retainage may be held up to three months after the successful completion of this contract.

Copies of the Contract Documents are on file for review by appointment in the Office of the Owner

Holton Otter Creek Volunteer Department, Inc, 38 South Marion Street, Holton, Indiana 47023. Access to an ftp site with the Contract Documents in PDF format is available from the Engineer (FPBH, Inc., 72 HENRY STREET, P. O. Box 47, North Vernon, Indiana, 47265, 812-346-2045) for a non-refundable fee of \$50.00 per set. Printed copies of the Contract Documents are available for a non-refundable fee of \$200.00 per set. Additional sets may be purchased for a non-refundable fee of \$50.00 per set. Partial sets will not be available. Only those plan holders registered through the Engineer will be allowed to submit a bid for the project.

Bidders on this work shall be required to comply with the provisions of the President's Executive Order No. 11246, as amended. The Bidders shall also comply with the requirements of 41 CFR Part 60 - 4 entitled Construction Contractors - Affirmative Action Requirements. A copy of 41 CFR Part 60 - 4 may be found in the Supplemental General Conditions of the Contract Documents and Specifications. The bidder's attention is also called to the "Minority/Women Business Participation" requirements contained in the Project Specifications. The Indiana Office of Community and Rural Affairs has adopted a State goal of 10% for minority and female owned businesses for construction related or purchase related contracts for the work.

In addition, the Contractor must meet guidelines and practices established by the Indiana Office of Community and Rural Affairs appropriate Federal regulations including: 1) Executive Order 11246, 2) Section 3 of the Housing and Community Development Act of 1968, as amended, 3) Certification of Non-Segregated Facilities, 4) OMB Circular A-102, 5) Title VI of the Civil Rights Act of 1964, 6) Section 504, Rehabilitation Act of 1973, 7) Age Discrimination Act of 1975, 8) Executive Order 12138, 9) Conflict of Interest Clause, 10) Retention and Custodial Requirements for Records Clause, 11) Contractors and Subcontractors Certifications, and others that may be appropriate or necessary.

In addition, the Contract Division procurement is subject to the Federal Regulations contained in the OMB Circular A-102, Sections B and O and the State of Indiana requirements contained in IC-36-1-9 and IC-36-1-12.

If awarded, the Contract will be awarded to the lowest,

most responsive, responsible bidder certified by the Indiana Office of Community and Rural Affairs.

In accordance with the Davis-Bacon requirement all contractors and subcontractors are required to pay not less than the prevailing wage rates listed on the federal wage determination for each classification of work performed on the project.

The work to be performed and the bid to be submitted shall include sufficient and proper sums for all general construction, mechanical installation, labor, materials, permits, licenses, insurance, and so forth incidental to and required for the construction of the facilities.

There is a pre bid conference scheduled for this project on FRIDAY APRIL 26, 2019 at 10:00 am, at the HOLTON OTTER CREEK FIRE STATION, 38 South Marion Street, Holton, IN 47023.

Bids must be submitted on the forms in the Contract Documents and other conditions therein described must be met. Each bid must be enclosed in a sealed envelope, clearly marked OTTER CREEK TOWNSHIP VOLUNTEER FIRE DEPARTMENT, INC. - NEW FIRE STATION on the face of the envelope and display the name and address of the bidder. Each bid must be accompanied by a Bid Bond or Certified Check in a sum equal to 5% of the amount of the bid unless otherwise specified, and a completed Non-Collusion Affidavit. Bid prices must be firm for a period of ninety (90) days from the bid opening date. Should a successful bidder withdraw his bid, or fail to execute a satisfactory contract within ten (10) days after notice of acceptance of his bid, the owner may declare the Bid Security forfeited as liquidated damages, not as penalty. The successful bidder shall furnish a Performance and Labor and Materials Payment Bond in an amount equal to one hundred percent (100%) of the contract sum with an approved surety company. Said bond shall remain in full force and effect for a period of one (1) year after date of final acceptance of the work.

The OTTER CREEK TOWNSHIP VOLUNTEER FIRE DEPARTMENT, INC., reserves the right to accept or reject any bid and to waive any or all formalities.

**Otter Creek Township
Volunteer Fire
Department, Inc.
April 15, 2019**

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